

SECTION 1: GENERAL APPLICANT INFORMATION

TYPE OF LOAN **Public Works Trust Fund Construction**

PRIMARY SYSTEM AFFECTED BY THIS PROJECT (check only one)

- Domestic Water
 Sanitary Sewer
 Storm Water
 Solid Waste/ Recycling
 Road/ Street or Bridge

GENERAL APPLICANT INFORMATION

1.1	Applicant (Legal Name)	Sacheen Lake Water and Sewer District									
1.2	Municipal Corporation Agency # (MCAG)	0	8	3	2	http://www.pwb.wa.gov/macg_listing.asp					
1.3	Federal Tax ID #	9	1	-	1	5	8	6	5	8	8
1.4	Administrative office – Street Address	8272 Fertile Valley Road, Newport, WA 99156									
	Mailing Address – (if different from street)	P.O. Box 463									
	City	Colbert									
	State	WA	Zip	9	9	0	0	5	-		
1.5	County	Pend Oreille									
1.6	Legislative District	http://apps.leg.wa.gov/DistrictFinder/Default.aspx					7th			Congressional District	
										http://apps.leg.wa.gov/DistrictFinder/Default.aspx	
1.7	Client's Contact Person	Sheila Pearman									
	Title	District Managing Secretary									
	Mailing Address –	Same as above									
	City										
	State	WA	Zip								
	Telephone	(509) 447-4641 C (509) 939-2399									
	Email	spearman@surf1.ws									
1.8	Project Title	Sacheen Lake Sewer Collection and Treatment System									
1.9	PWTF Loan Request	\$8,000,000									
1.10	Total Project Cost	\$8,471,000									

RECEIVED
MAY 13 2010
PUBLIC WORKS BOARD

LEGISLATIVELY REQUIRED INFORMATION:

<p>1.11 Does applicant jurisdiction (cities and counties only) have guidelines to process development permit requests? AND Does applicant jurisdiction abide by the guidelines set for processing permits? The guidelines should include:</p> <ul style="list-style-type: none"> •The length of time between permit application submission and permit decision •The information necessary to make a complete permit application •A written explanation for denying a permit application, if applicable 	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
<p>Review section 1(2), Chapter 231, 2007 Laws of 2007: http://www.leg.wa.gov/pub/billinfo/2007-08/Pdf/Bills/Session%20Law%202007/5508.SL.pdf <i>(Not a scored question, but the Board may take this into consideration during deliberation of the construction loan list as a balancing factor.)</i></p>			

MEASURES OF FISCAL CAPACITY

<p>The next series of questions is intended to establish the level of the applicant's fiscal capacity to incur debt.</p>	
<p>1.12 Has the applicant experienced severe fiscal distress resulting from a natural disaster (e.g., Governor declared emergency) or emergency public works need in the past 12 months? If Yes, describe below. <i>(Not a scored question, but the Board may take this into consideration during deliberation of the construction loan list as a balancing factor.)</i></p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>The event(s)</p>	
<p>When occurred</p>	
<p>Fiscal distress caused</p>	
<p>1.13 Describe short- and long-term fiscal management strategies, which the applicant jurisdiction uses to maximize its ability to finance the system described in this application. The response must address the primary system identified at the top of this application. (Max 1 point)</p>	
<p>The median household income in the Water/Sewer District is over \$60,000 per household. Even with a total loan, the cost per household is estimated to be about \$1000/year/household. With the desire of the community for a wastewater system that will protect the Lake, this is, in the resident's estimation, a reasonable price to pay for the benefit of assuring the ability of the community and visitors to enjoy the Lake for years to come.</p>	
<p>The properties will be assessed to repay the loan payments and operation and maintenance costs will be paid through monthly user fees.</p>	

RATE BASED SYSTEMS ONLY (i.e., Sanitary Sewer, Storm Water, Domestic Water, Solid Waste/Recycling)

THE RESPONSE MUST ADDRESS THE PRIMARY SYSTEM IDENTIFIED AT THE TOP OF THE APPLICATION. This information will assist the Board in evaluating the applicant system's financial capacity to incur debt. Please use system specific financial data to complete this section. This information may be found in the applicant's balance sheet as submitted to the State Auditor's Office (www.sao.wa.gov).

The data will be used to calculate the ratio of debt, cash, and capital per capita. **(Max 10 points)**

1.14	Number of people in jurisdiction: 900 summer, 216 full time	Number of people served by the system in 2009. 900 summer, 216 full time	Percentage of people in the system affected by this project 100%
	Total outstanding debt for the system in 2009.		\$22,000
	Cash and cash equivalents (deposits and all cash investments including restricted assets) for the system in 2009.		\$0
	Land and capital assets, net of depreciation (construction in progress, building, machinery and equipment, infrastructure, and other improvements) for the system in 2009. (For those using Asset Management, not depreciation, enter annual value.)		\$0

THE RESPONSE MUST ADDRESS THE PRIMARY SYSTEM IDENTIFIED AT THE TOP OF THE APPLICATION. This information will assist the Board in evaluating the applicant system's source of revenue.

The data will be used to calculate the percent of monthly household income dedicated to utility services. **(Max 4 points)**

1.15	List the average monthly Equivalent Residential Unit (ERU) rates per 1,000 cubic feet for the last five years. (1 cubic foot = 7.48 gallons)	Year	Rate	% of increase	
		2009	\$0.00	0	
		2008	\$0.00	0	
		2007	\$0.00	0	
		2006	\$0.00	0	
		2005	\$0.00	0	
	If rates have not changed over the last five years, why not?	The area does not have a comprehensive sewer system, only individual septic systems that are individually maintained. As this is a start-up system, the rates will go from \$0.00 to approximately \$100.00 per month for each residence. This represents a huge increase.			
	What is the average monthly rate charged per 1,000 cubic feet to a single-family residence for this system? (1 cubic foot = 7.48 gallons)	Year	Monthly Utility Rate	Median Household Income (MHI)	Yearly Utility Rate (or monthly rate x 12) Divided by MHI
		2009	\$0.00	\$60,000 http://www.ofm.wa.gov/economy/hhinc/medinc.pdf	\$0.00
		2008	\$0.00	\$60,000 http://www.ofm.wa.gov/economy/hhinc/medinc.pdf	\$0.00

ROADS/STREETS AND BRIDGES ONLY

THE RESPONSE MUST ADDRESS THE PRIMARY SYSTEM IDENTIFIED AT THE TOP OF THE APPLICATION. This information will assist the Board in evaluating the applicant system's financial capacity to incur debt. Please use system specific financial data to complete this section. This information may be found in the applicant's balance sheet as submitted to the State Auditor's Office (www.sao.wa.gov).

The data will be used to calculate the ratio of debt, cash, and capital per capita. **(Max 10 points)**

1.16	Number of people in jurisdiction:	Number of people served by the system in 2009.	Percentage of people in the system affected by this project: %
	Population served by the system in 2009.		
	Total outstanding debt for the system in 2009.		
	Cash and cash equivalents (deposits and all cash investments including restricted assets) for the system in 2009.		
	Land and capital assets, net of depreciation (construction in progress, building, machinery and equipment, equipment rental and revolving fund, infrastructure and other improvements) for the system in 2009. (For those using Asset Management, not depreciation, enter annual value.)		

THE RESPONSE MUST ADDRESS THE PRIMARY SYSTEM IDENTIFIED AT THE TOP OF THE APPLICATION. This information will assist the Board in evaluating the applicant system's source of revenue.

The data will be used to evaluate the impact of system costs on the applicant system's population. **(Max 4 points)**

1.17	How much of the applicant's General Fund has been budgeted for the maintenance and operation of roads/streets and/or bridges?	Year	\$ Amount	%
		2009	\$	%
		2008	\$	%
		2007	\$	%
		2006	\$	%
		2005	\$	%
	If roads and/or streets have not been budgeted for in the last five years, why not?			
	If a road/street is added (including the extension of an existing road/street), what mechanism is used to "connect" customers to the new road/street and at what cost? (e.g., impact fees, system development charges)?	Mechanism	Cost	
	See the Guidelines for further details.		\$	
		Monthly Impact Fee for 2009 (\$)	Median Household Income (MHI) for 2009	Yearly Impact Fee (or monthly fee x 12) Divided by MHI
		\$	\$	
			http://www.ofm.wa.gov/economy/hhinc/medinc.pdf	

SECTION 2: PROJECT INFORMATION

PROJECT DESCRIPTION

2.1 In 150 words or less, please describe the project to be completed. **(Not scored)**

Sacheen Lake residents recognize that the Lake is declining: lessened water quality, a high milfoil population, increasing frequency of algal blooms and lack of D.O. in the lower lake strata have been some of the indicators. In 1995, EWU completed an assessment and restoration report that concluded that sewerage the lake was one of the three recommended measures for lake rehabilitation. In 2008 a Comprehensive Plan was completed and approved by Ecology.

Since that original approval, a new site became available which can easily accommodate the whole Lake. This new site will export wastewater nutrients away from the Lake and beneficially use them to grow trees. A Comprehensive Plan revision and a Facilities Plan will be completed by mid-2010, and plans and construction will proceed immediately upon loan fund availability.

PROJECT'S SCOPE OF WORK

2.2 Describe in detail all the activities required to complete this project.

This should include only the contract deliverables, e.g., number of feet and size of pipe to be laid, etc.

The activities listed here will be incorporated into the loan contract should this project be selected for funding.

Do not use this section to explain the problem.

The activities listed here must correspond with the 1) project schedule, 2) project costs, and 3) project funding. (Maximum of 4,000 characters including letters, spaces, and punctuation –

1 page with 1 inch margins and 61 lines is approximately 4,000 characters. SEE GUIDELINES)

(Not scored. Used as reference material in conjunction with schedule, costs, funding, and permitting.)

Design

- Survey each residential lot in District for connection to collection system
- Survey along the route for the collector/interceptor to the treatment and disposal site.
- Survey the treatment and disposal site.
- Conduct an archaeological survey of the lagoon site.
- Design individual or group grinder pump systems for residential lots.
- Design the collector/interceptor from the Lake to the treatment site.
- Design the treatment and disposal system including all appurtenances, liners and effluent distribution system.
- Design new electrical and control components for operation of the individual grinder pump systems and the treatment and disposal system.
- Provide construction drawings and contract documents for the project to be in compliance with the Washington State Department of Ecology requirements

Bid Support

- Provide an Engineer's estimate for the project, including estimated individual residence costs.
- Advertise for the construction bid for the project (July 2012)
- Respond to inquiries about project.
- Issue addenda as necessary.
- Provide assistance to the District during the bidding process (on-going during bidding process)
- Compile bid tabulation
- Advise the District on selection of the Contractor and award of the bid (August 2012)
- Prepare contract award documents and other assistance

Construction Management

- Issue Notice to Proceed (September 2012)
- Provide the necessary surveying during construction (as-needed)
- Provide construction staking (ongoing during construction)
- Provide construction inspection (ongoing during construction)
- Provide concrete and compaction materials testing (ongoing during construction)
- Provide Contract Administration during construction: review submittals, issue change orders, etc. (ongoing during construction)
- Supervise system start-up and testing
- Conduct final inspection of completed project (March 2014)

Close Out

- Provide Record Drawings and Construction Certification to the Washington State Department of Health (April 2014)
- Complete an Operations and Maintenance Manual for the Improvements and Controls, as requested by the Washington State Department of Health (April 2014)

One year Certification

- Conduct One year certification

Additional Tasks

- Assist Water/Sewer District with PWTF requirements (as needed)
- Assist Water/Sewer District with Davis Bacon Wage Determination Requirements
- Assist Water/Sewer District with review of bid forms
- Conduct Pre-Bid conference
- Conduct Pre-Construction conference

REQUIRED PERMITS (LOCAL, STATE, AND FEDERAL)

2.3 List permits required for the proposed project and indicate status of each permit (e.g., applied for, pending, issued, etc.) If no permits are required, explain why not. Needs to correspond with Question 4.1 Readiness-to-Proceed. Attach additional pages if more than five (5) permits are needed for the project. For assistance with permitting requirements, contact the Office of Regulatory Assistance or go to <http://www.ora.wa.gov>.
(Required Permits is not scored, but will be cross-referenced with Readiness-to-Proceed and may impact scoring associated with Readiness-to-Proceed.)

Permit	Expected Date Submitted	Expected Date Issued or Received	Status
1. State Waste Discharge Permit	March 2014	May 2014	To be done
2. WDOT/Right of Way	April 2011	May 2011	To be done
3. Pend Oreille County/Right of Way	April 2011	May 2011	To be done

Handwritten initials/signature

4.			
5.			
If no permits are required, please explain why not.			

PROJECT SCHEDULE

2.4 Indicate the month and year when the activities were or will be completed. Schedule should clearly correspond to Question 4.1 Readiness-to-Proceed in the Local Management Effort section.
(Project Schedule is not scored, but will be cross-referenced with Readiness-to-Proceed and may impact scoring associated with Readiness-to-Proceed.)

Activity	Current Status	% Complete	Completion Date (Mo/Yr)
Engineering Report	In Process	50%	August, 2010
Cultural and Historical Resources Review (Section 106 or Executive Order 05-05) ¹	In Process	10%	November, 2011
Environmental Review	In Process	50%	July, 2010
Land/Right-of-Way Acquisition	In Process	10%	May, 2011
Permits		0%	August, 2012
Public Involvement/Information	On-going	On-going	November, 2012
Bid Documents		0%	June, 2012
Award Construction Contract		0%	August, 2012
Construction Start		0%	September, 2012
Construction Complete		0%	March, 2014
Project in Use		0%	April, 2014
Other:			
Other:			
Other:			

PROJECT COSTS

2.5 The Total Estimated Project Cost must equal the Total Project Funding in Question 2.6. The Project Costs table will become a part of the loan contract, should this project be approved for funding.
(Project Costs is not scored, but will be cross-referenced with Readiness-to-Proceed and may impact scoring associated with Readiness-to-Proceed.)

Cost Category	Amount
Comprehensive Plan	\$45,000
Engineering Report	\$45,000
Cultural and Historical Resources Review (Section 106 or Executive Order 05-05) ¹	\$25,000
Environmental Review	\$10,000
Land/Right-of-Way Acquisition	\$370,000
Permits	\$5,000
Public Involvement/Information	\$5,000
Bid Documents	\$1,210,000
Construction	\$5,720,000
Other Fees (Sales or Use Taxes)	\$429,000
Contingency (10%)	\$572,000
Other: Legal, Administration, Misc.	\$35,000
Other:	
TOTAL ESTIMATED PROJECT COST	\$8,471,000

¹ The EO 05-05 requires recipients of state funds to consult with interested parties (i.e., Department of Archaeology and Historic Preservation, and Indian Tribes) prior to starting project construction. For PWTF construction loans, this consultation should take place as early as possible, in order to avoid delays in starting the project construction. If you have questions regarding this process, please contact Stephen Dunk at (360) 725-3157 or email him at Stephen.Dunk@pwb.wa.gov.

PROJECT FUNDING

2.6 The Total Project Funding must equal the Total Estimated Project Cost in Question 2.5. Construction applicants must have local matching funds. The minimum local match is 5% of the total project funding unless they qualify as a distressed jurisdiction. Refer to the PWTF Application Guidelines for more information on distressed jurisdictions criteria. List the local matching funds in the **Loans** and **Local Revenue** sections below. Please state the status of the project's funding sources as follows:

- Funds are **Planned** if they are found in a formally adopted Capital Facilities Plan.
- Funds are **Applied** for if a formal application has been submitted to a funding source, and the funding source considers that application or funding request as having been submitted (attach notification from funder that application has been received).
- Funds are considered **Awarded** if a formal notice of approval for the funds is in place from the funding source (attach letter from funder or contract number). Local revenue must be in an approved budget to be considered in-hand.

The Project Funding table will become a part of the loan contract, should this project be approved for funding. (Project Funding is not scored but will be checked for accuracy and cross-referenced with Readiness-to-Proceed.)

Type of Funding	Identify Source ²	Amount	Status (Planned, Applied for, Awarded, etc.)	Contract/Reference Number
Grants (State/Federal Agency or Organization) – Non Match				
Grant #1		\$		
Grant #2		\$		
Grant #3		\$		
Total Grants		\$		
Prior PWTF PreConstruction Loans – Non Match				
Non-Match Loan #1	Public Works Board	\$45,000	Awarded	
Non-Match Loan #2		\$		
Total Prior PWTF PreConstruction Loans		\$		
Loans (State, Federal, Private Agency or Organization) – Local Match				
This PWTF Request	Public Works Board	\$8,000,000	Proposed	
Other Loan #1		\$		
Other Loan #2		\$		
Total Loans		\$		
Local Revenue (Rates, General Fund, Levies, Reserves, Assessments, ULID, LID, etc.) – Local Match				
Local Revenue #1	Local Match	\$426,000		
Local Revenue #2		\$		
Local Revenue #3		\$		
Total Local Revenue		\$		
Other Funds				
Other Funds #1		\$		
Total Other Funds		\$		
TOTAL PROJECT FUNDING		\$8,471,000		

$$\begin{array}{r}
 8,471,000 \\
 - 45,000 \\
 \hline
 8,426,000
 \end{array}
 \qquad
 \begin{array}{r}
 426,000 \\
 \hline
 8,426,000 = 100\% \frac{1}{2}
 \end{array}$$

WPB

² If federal funds are included in the project funding package, the project is subject to the federal Section 106 Cultural Historic Requirements. If you have questions regarding this process, please contact Stephen Dunk at (360) 725-3157 or email him at Stephen.Dunk@pwb.wa.gov.

2.7 Are there any constraints on the identified funding sources in Question 2.6 Project Funding? If yes, please explain. **(Not scored)** Yes No

Local Match will occur with passage of ULID

2.8 Please describe what attempts have been made to secure resources for funding this project other than applying for this PWTF loan (e.g., applied for other grants and loans, issued bonds, etc.). Please be specific. **(Not scored)**

Attempt Description	Date	Outcome
PWTF-Planning	June, 2009	Program Funding Withdrawn
PWTF Pre-Construction	June, 2009	Program Funding Withdrawn
Bond Issue Floated for Land Acquisition	November, 2009	Failed with 53% of the vote while needing supermajority of 60%. Most property owners were not able to vote as they are registered elsewhere.

If no attempts have been made, please explain why not.

MWB

SECTION 3: PROJECT NEED AND SOLUTION

This section includes a series of questions related to the need for the project and the proposed solution to the problem. Have thorough and complete responses.

Attach any verifying information if necessary to clarify the degree of the problem (i.e., regulatory orders, negotiated letters of agreement, etc.).

This is the applicant's opportunity to state the problem and its impact on the community.

The information below states the Program's priorities, which are used to recommend projects for funding.

- The program priority in which they fall,
- Need assessment,
- How well the situation is documented, and
- How well the proposed solution addresses the problem.

Program Priorities:	<ol style="list-style-type: none"> 1. Public health and safety 2. Environmental health 3. System performance (Repair/Replacement) 4. Growth / Economic Development 						
Assessing Need:	<table border="1"> <tbody> <tr> <td data-bbox="498 741 735 926"> SEVERE SITUATION – or – CHANCE OPPORTUNITY </td> <td data-bbox="742 741 1516 926"> <ul style="list-style-type: none"> • Project is to fix systems that have failed, are in imminent danger of failing, and/or are currently out of regulatory compliance (under an active regulatory order); • An economic opportunity has presented itself provided that the local government improves infrastructure to enable the opportunity. </td> </tr> <tr> <td data-bbox="498 934 735 1119"> MODERATE </td> <td data-bbox="742 934 1516 1119"> <ul style="list-style-type: none"> • The project is being done to meet emerging regulatory requirements and/or the project is being done to bring a non-compliant (but not under regulatory order) system up to existing standards; • Local government is improving the local business climate for future business expansion </td> </tr> <tr> <td data-bbox="498 1127 735 1241"> POTENTIAL/ PREVENTATIVE </td> <td data-bbox="742 1127 1516 1241"> <ul style="list-style-type: none"> • Project is necessary for the repair or replacement (end of lifecycle) • Project is being done to enable potential opportunities for growth and/or economic development </td> </tr> </tbody> </table>	SEVERE SITUATION – or – CHANCE OPPORTUNITY	<ul style="list-style-type: none"> • Project is to fix systems that have failed, are in imminent danger of failing, and/or are currently out of regulatory compliance (under an active regulatory order); • An economic opportunity has presented itself provided that the local government improves infrastructure to enable the opportunity. 	MODERATE	<ul style="list-style-type: none"> • The project is being done to meet emerging regulatory requirements and/or the project is being done to bring a non-compliant (but not under regulatory order) system up to existing standards; • Local government is improving the local business climate for future business expansion 	POTENTIAL/ PREVENTATIVE	<ul style="list-style-type: none"> • Project is necessary for the repair or replacement (end of lifecycle) • Project is being done to enable potential opportunities for growth and/or economic development
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Supporting Documentation:	<table border="1"> <tbody> <tr> <td data-bbox="498 1266 735 1413"> SEVERE SITUATION – or – CHANCE OPPORTUNITY </td> <td data-bbox="742 1266 1516 1413"> <ul style="list-style-type: none"> • Court orders • Official regulatory orders • Negotiated agreement with an external agency • A letter of commitment/intent from a business </td> </tr> <tr> <td data-bbox="498 1421 735 1539"> MODERATE </td> <td data-bbox="742 1421 1516 1539"> <ul style="list-style-type: none"> • External agency is driving the project/timeline • Project specific formal studies and/or reports (either from an internal or external source) • A letter of interest from a business </td> </tr> <tr> <td data-bbox="498 1547 735 1606"> POTENTIAL/ PREVENTATIVE </td> <td data-bbox="742 1547 1516 1606"> <ul style="list-style-type: none"> • Internal monitoring • Awareness of a problem </td> </tr> </tbody> </table>	SEVERE SITUATION – or – CHANCE OPPORTUNITY	<ul style="list-style-type: none"> • Court orders • Official regulatory orders • Negotiated agreement with an external agency • A letter of commitment/intent from a business 	MODERATE	<ul style="list-style-type: none"> • External agency is driving the project/timeline • Project specific formal studies and/or reports (either from an internal or external source) • A letter of interest from a business 	POTENTIAL/ PREVENTATIVE	<ul style="list-style-type: none"> • Internal monitoring • Awareness of a problem
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Proposed Solution	<table border="1"> <tbody> <tr> <td data-bbox="498 1631 735 1778"> SEVERE SITUATION – or – CHANCE OPPORTUNITY </td> <td data-bbox="742 1631 1516 1778"> <ul style="list-style-type: none"> • Solution clearly solves the problem • Solution clearly meets the need </td> </tr> <tr> <td data-bbox="498 1787 735 1845"> MODERATE </td> <td data-bbox="742 1787 1516 1845"> <ul style="list-style-type: none"> • Solution does not solve the entire problem or fully address the need </td> </tr> <tr> <td data-bbox="498 1854 735 1908"> POTENTIAL/ PREVENTATIVE </td> <td data-bbox="742 1854 1516 1908"> <ul style="list-style-type: none"> • Solution does not meet the problem or the need </td> </tr> </tbody> </table>	SEVERE SITUATION – or – CHANCE OPPORTUNITY	<ul style="list-style-type: none"> • Solution clearly solves the problem • Solution clearly meets the need 	MODERATE	<ul style="list-style-type: none"> • Solution does not solve the entire problem or fully address the need 	POTENTIAL/ PREVENTATIVE	<ul style="list-style-type: none"> • Solution does not meet the problem or the need
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POTENTIAL/ PREVENTATIVE	<ul style="list-style-type: none"> • Solution does not meet the problem or the need 						

PROJECT CATEGORY

3.1 For the applicant's primary system, as selected at the top of this application, identify the sub-category that is most affected by the proposed project. **Check only one.**
(Max 8 points; the Board may take this into consideration during deliberation of the construction loan list as a balancing factor.)

	8 points	6 points	4 points	2 points	1 point	1 point	1 point	1 point
Domestic Water	<input type="checkbox"/> Treatment	<input type="checkbox"/> Primary Supply or Source	<input type="checkbox"/> Secondary Supply or Source	<input type="checkbox"/> Storage or Reservoir	<input type="checkbox"/> Transmission	<input type="checkbox"/> Distribution	<input type="checkbox"/> Telemetry or Equipment	<input type="checkbox"/> Conservation or Other
	8 points	6 points	4 points	2 points	1 point	1 point		
Sanitary Sewer	<input checked="" type="checkbox"/> Treatment/Reclamation	<input type="checkbox"/> Interceptor or Trunk Line	<input type="checkbox"/> Pump Lift Station	<input type="checkbox"/> Collector	<input type="checkbox"/> Telemetry or Equipment	<input type="checkbox"/> Conservation or Other		
	8 points	6 points	4 points	2 points	1 point			
Storm Water	<input type="checkbox"/> Treatment	<input type="checkbox"/> Storage or Detention	<input type="checkbox"/> Interceptor or Trunk Line	<input type="checkbox"/> Collector	<input type="checkbox"/> Other			
	8 points	6 points	4 points	2 points	1 point			
Solid Waste/ Recycling	<input type="checkbox"/> Remedial Action	<input type="checkbox"/> Final Disposal	<input type="checkbox"/> Transfer Station	<input type="checkbox"/> Waste Reduction or Recycling	<input type="checkbox"/> Other			
	8 points	6 points	4 points	2 points	1 point			
Road/Street or Bridge	<input type="checkbox"/> Principal Arterial	<input type="checkbox"/> Minor Arterial	<input type="checkbox"/> Major Collector	<input type="checkbox"/> Minor Collector	<input type="checkbox"/> Local/Other			

*WPA/B
R*

GENERAL PROJECT NEED QUESTIONS

The answers to Questions 3.2 through 3.11 must relate to the **primary system** as identified at the top of the application. Be thorough and complete when responding.

(Max 52 points; scoring will be derived from the responses to Questions 3.2-3.11.)

3.2	Please describe the current age, condition, and materials which make up the components of the system being corrected by the project (example: 40-year old AC pipes that are deteriorating, 10-year old crack seal).		
	Sacheen Lake is one of very few Lake communities with such high population density and no comprehensive sewer system. Of the 300+ dwellings on the Lake, more than half of them have no documented or permitted wastewater system. There are a large number of systems that are comprised of dry wells, cess pools and 55 gallon drums which do nothing to treat the wastewater. An example is an old resort that uses 55 gallon drums as treatment and is not required by law to upgrade due to "grandfathering". There is concern that many of these substandard systems are providing a direct conduit for sewage into the Lake.		
3.3	What are the impacts the existing situation has, or will have, on the system's operation and expenses, if this project is not completed?		
	If the project is not completed, each homeowner will be responsible for his/her own expense for their on-site system. As these systems need replacement, many of the homeowners will find that the new on-site rules will prohibit direct replacement. Having to find new disposal sites and install new, costly pressure drainfields will be prohibitive. Some recent installations have cost as much as \$20,000. Since many of the existing on-site systems utilize all of the available land not used for housing, the building of a new, replacement on-site system will require purchase or leasing of land for treatment and disposal.		
3.4	What are the impacts the existing situation has, or will have, on the environment and/or endangered species, if this project is not completed?		
	There is already an extensive body of documentation on the severe, detrimental impacts of the on-site systems that are polluting the Lake. An in-depth study conducted by EWU concluded that the on-site systems currently surrounding the Lake are a major factor contributing to lake water deterioration. The only long-term solution is to eliminate these pollution sources and export the wastewater and the nutrients to another site where they can be adequately treated. Continuation of the on-site systems means degradation of the environment and creation of a condition that will be harmful to all wildlife.		
3.5	What will happen, not already answered above, if this project is not completed?		
	Without this project, the eutrophication of the lake will continue and the potential human health impacts of contact with inadequately treated human wastes will be enhanced. Eventually, an off-site treatment and disposal system will need to be constructed.		
3.6	What are the community/regional/statewide benefits of this project?		
	The Lake is a regional recreational area with public access, and is used by both residents and visitors. The health of the Lake is a benefit; not only to the residents but to all users in the region and this project will enhance and preserve the health and usability of the Lake. By having such a resource within short distance of population centers such as Spokane, Washingtonians will be able to spend their resources in-state.		
3.7	Is this project being done in partnership with any other organizations/agencies? If Yes, please identify the partner(s) and describe the roles of each partner. See Guidelines for details. www.pwb.wa.gov/FORMS.HTM	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	<i>(The Board may take this into consideration during deliberation of the construction loan list as a balancing factor.)</i>		
	The District has just been informed that the County has approved budget for road improvements along some of our collection system routes. We would anticipate collaboration with them to avoid duplication of paving and excavation issues and costs.		
3.8	Are there any barriers or time constraints restricting or delaying the completion of this project? If Yes, please describe.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

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The community has spent decades trying to find an site to install a systems that would be adequate for the entire Lake and that would be of environmental and economic benefit. This is by far the best site that has been found. Currently, Stimson Lumber has shown a willingness to work with the District in granting an option to purchase. Other sites were much less appropriate and were much more expensive. The opportunity to purchase this property is dependent on the good will of Stimson Lumber and the current economic conditions which make competition for this land very unlikely. However, this could quickly change and this opportunity is too good to let pass.

3.9	Is this project being done to meet emerging regulatory requirements or economic opportunities? If yes, please describe.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<p>As stated above, there is a pending TMDL on the drainage of the Little Spokane River, of which Sacheen Lake is part. This, according to Ecology, may dictate stringent requirements on the existing on-site systems, within the drainage system. The construction of the off-site system will preempt the impacts on the residents of Sacheen Lake. Additionally, as was discussed in the prior question, the extent of time that this site will be available is unknown and after decades of seeking such an appropriate and affordable site, allowing this site to sell to another purchaser would be very tragic.</p>			
3.10	Have any other measures/activities been undertaken to address the problem/situation/opportunity? If Yes, please describe. If No, why not?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>Milfoil removal was accomplished earlier as part of the effort to rehabilitate the Lake. Milfoil control efforts continue on an annual basis. The District works with the Sacheen Lake Association in Lake level control efforts. This is important to Lake quality as many homes have their waste water systems in their lakefront yards, much too close to the water. Keeping water level down helps prevent seepage into the Lake. The Association also assists in monitoring water quality and educating the public about the needs of the Lake.</p>			
3.11	What is the system's current capacity level?	What is the system's maximum capacity?	What is the system's remaining capacity at the time of this application?
N/A	N/A	N/A	

MPB

SYSTEM-SPECIFIC QUESTIONS

Please answer only those questions that relate to the **primary system** as selected at the top of the application.

Domestic Water Projects ONLY (in the last five years)				
	Red	Yellow	Blue	Green
3.12 What is the current status of the applicant's operating permit? http://www.doh.wa.gov/ehp/dw/sentry.htm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.13 Does the applicant have sufficient water rights for the project? If no, explain the status of the situation including a time when the water rights will be acquired.	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
3.14 Is the applicant taking over a failing water system? <i>(The Board may take this into consideration during deliberation of the construction loan list as a balancing factor.)</i>	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
	Identify system:		Date taken over:	
3.15 Has the system had any boil water orders? If yes, indicate when, for how long, and how (or if) the issue was corrected.	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
	Date(s):		Duration(s):	
3.16 Have there been any connection moratoriums? If yes, indicate when, for how long, and how (or if) the moratorium was lifted.	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
	Date(s):		Duration(s):	
3.17 Has there been more than 10% unaccounted for water loss? If yes, please describe the current situation including whether or not the water loss has been stopped or decreased.	<input type="checkbox"/> Yes		<input type="checkbox"/> No	

Sanitary Sewer/Storm Water Projects (in the last five years)

3.18	Is the applicant currently meeting National Pollutant Discharge Elimination System (NPDES) permit and/or State Waste Discharge Permit (SWDP) limits?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3.19	Has the applicant had violation(s) of NPDES and/or SWDP permit(s)? If yes, indicate the type of violation, when it occurred, and how (or if) it was resolved.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
We currently have no system to apply this to. All wastewater systems are on-site. There have been homes that have been declared day use or only due to failing wastewater systems.		Violation(s):	Date(s):
3.20	Has the applicant had any Combined Sewer Overflows (CSO)? If yes, indicate the type of violation, when it occurred, the volume of the violation, and how (or if) it was resolved.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
We currently have no system to apply this to.		Violation(s):	Date(s):
			Volume(s):
3.21	Has the applicant's system caused any environmental degradation (i.e., shellfish bed closures, water temperature increase, 303(d) list water body, etc.)? If yes, indicate the type of degradation, when it occurred, and how (or if) it was resolved.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Yes, the existing on-site systems have lead to the deterioration of the quality of the lake, as researched and documented by the study completed by Eastern Washington University.			
3.22	Has the applicant's system had hookup moratoriums? If yes, indicate when, for how long, and how (or if) the moratorium was lifted.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
		Date(s):	Duration(s):
		6/15/06 and 3/27/08	6 months & 12 months
These moratoriums were not system moratoriums but were put in place for cluster drainfield systems only while the District worked to modify/revise the comprehensive plan that was in place. This was done in anticipation of the possible construction of a comprehensive sewer system to serve the whole lake.			

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Solid Waste/Recycling Projects ONLY (in the last five years)

3.23	Has the applicant's system caused negative impacts on ground water? If yes, please explain the impact and, if resolved, what was done to solve the problem.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3.24	Is the applicant's system currently under a consent decree or any other order? If yes, please identify the consent decree(s) and/or order(s) and, if lifted, what was done to lift the decree(s)/order(s).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3.25	Has the applicant's system caused any environmental degradation (i.e., shellfish bed closures, water temperature increase, 303(d) list water body, ground water, etc.)? If yes, indicate the type of degradation, when it occurred, and how (or if) it was resolved.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3.26	Is the solid waste or recycling facility consistent with, and necessary for, the implementation of local government's adopted comprehensive solid waste management plan? If no, please clarify.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

NA

Road/Street or Bridge Projects ONLY (in the last five years)

3.27	What is the project area's current Level of Service (LOS). Please mark the appropriate LOS. http://www.wsdot.wa.gov/maintenance/mgmt/ser vice.htm	LOS A	LOS B	LOS C	LOS D	LOS E	LOS F
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	What is the project area's adopted LOS? Please mark the appropriate LOS. http://www.wsdot.wa.gov/maintenance/mgmt/ser vice.htm	LOS A	LOS B	LOS C	LOS D	LOS E	LOS F
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Upon project completion, what is the project area's anticipated LOS? Please mark the appropriate LOS. http://www.wsdot.wa.gov/maintenance/mgmt/ser vice.htm	LOS A	LOS B	LOS C	LOS D	LOS E	LOS F
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If the proposed project will not achieve the minimum locally adopted LOS, please explain why not.

3.28 Describe existing hazard(s) within the project limits and how this project mitigates the hazard(s), or why the project will not resolve the hazard(s).

3.29	Provide the project area's vehicle accident history (in percent of events per vehicular mile).	% of property damage accidents per vehicular mile	% of injury accidents per vehicular mile	% of fatality accidents per vehicular mile	Total number of accidents
3.30	Does the project area have any officially imposed weight limits or road/street restrictions? If Yes, list the restrictions and attach supporting documentation (resolution, moratorium, etc.).	<input type="checkbox"/> Yes		<input type="checkbox"/> No	

3.31 For road/street projects only: What is the project area's current pavement rating using the Pavement Condition Index scale of 0-100?
http://training.ce.washington.edu/WSDOT/state_information/11_pavement_management/wsdot_pms.htm

For bridge projects only: What is the bridge's current rating?

NEED AND SOLUTION NARRATIVE STATEMENT

- 3.32** Please include a Problem-Solution-Result narrative about the problem being solved. This is the applicant's opportunity to state the problem or possibility, its impact on the community, and the benefits to be achieved through this project. Attach relevant documents (i.e., regulatory orders, negotiated letter of agreements, resolutions, moratoriums, etc.) to clarify the degree of the problem or opportunity. The project need will be evaluated on:
- Clarity of the need, including whether it is substantiated by data and documentation
 - A comparison of the relative hardship or possibility and the frequency of the identified need
 - The level of urgency required to address the need.
- Please use a maximum of 4,000 characters in each response box: Problem, Solution, and Result (including letters, spaces, and punctuation).
1 page with 1 inch margins and 61 lines is approximately 4,000 characters. SEE GUIDELINES

Problem/Opportunity: Please describe the problem, or opportunity, facing the community.

Sacheen Lake residents have long recognized that their lake is dying: lessened water quality, a high milfoil population, increasing frequency of algal blooms and lack of D.O. in the lower lake strata have been some of the indicators. In 1995, EWU completed an assessment and restoration report that concluded that sewerage the lake was a necessary component of any lake rehabilitation.

A lake community such as this recognizes that by not addressing the problem, the condition of the lake will only deteriorate. The residents have undertaken lake studies and continue to support their ongoing milfoil treatment program. The residents recognize that without a comprehensive sewer system which eliminates the antiquated septic systems that surround the Lake, and ultimately discharge into the Lake, the Lake will eventually die.

Solution: Please describe the solution proposed to address the **Problem** or develop the **Opportunity**.

The solution being proposed will be to export the sewage outside the Lake drainage and treat it to a level where it will be a resource for the receiving vegetation. The proposed solution will also eliminate the hundreds of septic tanks that surround the Lake and contribute nutrients to the Lake which accelerate eutrophication and create potential health hazards.

Result: Please describe the results or benefits anticipated with the proposed **Solution**.

We expect that the life of the Lake will be extended and that health concerns with recreational activities in the Lake will be reduced or eliminated.

SECTION 4: LOCAL MANAGEMENT EFFORT

Local Management Effort responses are system specific and should be based on the primary system identified at the top of the application.

READINESS-TO-PROCEED

4.1	All responses are based on "at the time of application." If the applicant is not required to do a particular task, list N/A in "% completed at time of application" box <u>and</u> explain why the task is not required. In order to receive points for a task marked "N/A," an explanation must be included in the box below.	% completed at time of application (or N/A)
	Applicant certifies that the status of engineering and design is complete. (Max 5 points) Name and license number of certified engineer <u>assigned</u> to the project: Name: Eric J. Eldenburg License #: 18849	60%
	Applicant certifies that all applicable permits are in hand* (Max 4 points)	0%
	Applicant certifies that bid documents are ready* (Max 4 points)	0%
	Applicant certifies that right-of-way/easement for project is acquired* (Max 3 points)	15%
	Applicant certifies that cultural and historic and environmental reviews are complete. Please attach verification that consultation with both Department of Archeological and Historic Preservation (DAHP) and concerned tribe(s) has been completed. SEE GUIDELINES (Max 2 points)	15%
	Applicant certifies that project is in a current and adopted Capital Facilities Plan (the plan should meet the Board's criteria as described in the PWTF Application Guidelines) (Max 1 point)	75%

If "N/A" is listed for any of the above tasks explain why the activity is not required.

We realize that we cannot score well here as we are not ready to proceed with construction. In the spring of 2009 we applied to PWTF for both a planning loan and pre-construction loan to prepare for construction loan applications. We understood that we were in fact in line for funding but then all funding for PWTF was redirected. As most avenues for funding planning and pre-construction elements have vanished we are looking to PWTF for assistance. Our entire project can be funded within the PWTF threshold. Just as the Board is unsure as to whether the funding for this cycle will actually come from the Legislature, we are applying in hopes that you will consider the efforts we have made and willingness to move as quickly as we can when funding is available. Our comprehensive plan has been revised to include the treatment site property and the facility plan should be complete by mid summer.

*These items must match the project's Scope of Work as identified in Question 2.2 in this application, as well as the Project Schedule (Question 2.4).

LOCAL MANAGEMENT EFFORT (In the last 5 years)

4.2	<p>What is the applicant's process for establishing the project system's maintenance schedule? How frequently is the system's maintenance schedule reviewed and updated? Give two specific examples of maintenance or operations activities performed on this system. If unable to give two examples from the prior five years, please explain why not. (Max 1 point)</p> <p>The engineering firm designing the project has extensive experience in designing operating procedures for systems of this type. They will develop maintenance and operation schedules. As we currently have no comprehensive system, we cannot give examples.</p>
	Maintenance/ Operations Activity Example 1:
	Maintenance/ Operations Activity Example 2:

4.3 List two distinct and separate capital improvements, other than this project, made to the system.
If unable to give two examples from the prior five years, please explain why not. **(Max 1 point)**
As we have no system, we cannot provide examples for the system.

Capital Improvements Example 1:	
Capital Improvements Example 2:	

4.4 Describe the planning and public involvement activities performed that identify and/or prioritize local public works maintenance and capital needs for the applicant system. Give two specific examples of planning activities performed on this system in the last five years. If unable to do so, please explain why not. **(Max 1 point)**
The planning activities have all been toward getting this project started. Meeting minutes and LID process maps have been posted on the Lake Association website to keep all updated.

Planning Activity Example 1:	Informational letters of update have been sent to District residents to apprise them of status of project and to determine interest.
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Planning Activity Example 2:	Informational meetings with residents have been held and are again scheduled for this summer to inform all of project progress and costs.
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STEWARDSHIP OF WASHINGTON'S NATURAL RESOURCES (ESSSB 5560, SECTION 9) (In last 12 months)

4.5 During the last 12 month period, what three things have been done with the applicant system to demonstrate good stewardship of Washington State's natural resources such as the reduction of greenhouse gas emissions? If nothing has been done, please explain why not. SEE GUIDELINES **(Max 3 points)**

Working toward a comprehensive sewer system for Sacheen Lake is in and of itself a demonstration of good stewardship toward our State's natural resources. With construction and implementation of this project we will ensure that faulty wastewater systems are removed from Sacheen Lake, and its drainage basin, and instead allow for treated effluent to irrigate a tree crop. The District has a volunteer lake water quality monitoring program as well as our ongoing milfoil control efforts. These efforts are not system related, but do show our efforts to be good stewards to our natural resources.

Good stewardship activity Example 1:	Recycling of paper and ink cartridges
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Good stewardship activity Example 2:	Using fluorescent lighting in District office
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Good stewardship activity Example 3:	Pumps will be energy star
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APPLICANT CERTIFICATION

WHEREAS, **Sacheen Lake Sewer & Water District** (name of local government) is applying to the Washington State Public Works Trust Fund program for a low-interest loan for an eligible project; and

WHEREAS, RCW 43.155.070 requires that applicants planning under RCW 36.70A.040 must have adopted comprehensive plans in conformance with the requirements of chapter 36.70A RCW, and must have adopted development regulations in conformance with the requirements of chapter 36.70A RCW; and

WHEREAS, RCW 70.95 requires a comprehensive Solid Waste Management plan be adopted by the city or county; and

WHEREAS, RCW 43.155.070(10) requires that solid waste or recycling facility is consistent with and necessary to implement the comprehensive solid waste management plan adopted by the city or county under chapter 70.95 RCW.

WHEREAS, the applicant certifies that it has a currently adopted plan for each and every one of the systems it owns and operates and that these plans fully conform to the specifics within this application; and

WHEREAS, RCW 43.155.070 requires that county and city applicants must have adopted the local optional one-quarter of one percent Real Estate Excise Tax, as described in Chapter 82.46 RCW; and

WHEREAS, the applicant states that their Capital Facility Plan is consistent with the Comprehensive Land Use Plan of the jurisdiction in which they provide service; and

WHEREAS, the local governing body has approved submission of this application for a Public Works Trust Fund loan; and

WHEREAS the applicant certifies that if they have permitting authority (Counties and Cities) that they have developed and are adhering to guidelines regarding their permitting process for those applying for development permits consistent with section 1(2) of Chapter 31, 2007 laws.

WHEREAS the applicant certifies that it has adopted and this project adheres to policies to reduce greenhouse gas emissions in accordance with RCW 70.235.070. POLICY TITLE: Greenhouse Gas Reduction Policy DATE ADOPTED: June 2, 2010

WHEREAS the applicant certifies that, there is currently no litigation in existence seeking to enjoin the commencement or completion of the above-described public facilities project or to enjoin the applicant from repaying the Public Works Trust Fund loan extended by the Public Works Board with respect to such project. The applicant is not a party to litigation, which will materially affect its ability to repay such loan on the terms contained in the loan agreement.

WHEREAS, the applicant recognizes and acknowledges that the information in the application forms is the only information, which will be considered in the evaluation and/or rating process. Incomplete responses will result in a reduced chance of funding. In order to ensure fairness to all, the Public Works Board does not accept any additional written materials or permit applicants to make presentations before the Board; and

WHEREAS, it is necessary that certain conditions be met as part of the application process; and

WHEREAS, RCW 43.155.060 requires that the project will be advertised for competitive bids and administered according to standard local procedure; and


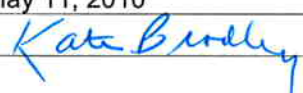
WHEREAS, the loan will not exceed the maximum amount allowed by the Board of eligible costs incurred for the project; and

WHEREAS, the applicant certifies that the improvement has a minimum life expectancy of at least the number of years of the loan term for which they are applying; and

WHEREAS, any loan arising from this application constitutes a debt to be repaid, and **Board of Commissioners, Sacheen Lake Sewer & Water District** (person/title) has reviewed and concluded it has the necessary capacity to repay such a loan; and

WHEREAS, the information provided in this application is true and correct to the best of the government's belief and knowledge and it is understood that the state may verify information, and that untruthful or misleading information may be cause for rejection of this application or termination of any subsequent loan agreement(s); and

NOW THEREFORE, **Sacheen Lake Sewer & Water District** (name of local government) certifies that it meets these requirements, and further that it intends to enter into a loan agreement with the Public Works Board, provided that the terms and conditions for a Public Works Trust Fund loan are satisfactory to both parties.

Signed: 
Name: Sheila G. Pearman
Title: Managing Secretary
Phone Number: (509) 447-4641 C (509) 939-2399
Date: May 11, 2010
Attest: 



CERTIFICATION BY PREPARER OF APPLICATION


To Be Completed by Staff Member or Consultant

WHEREAS, **Andrew K. S. Tom** has prepared this application for a Washington State Public Works Trust Fund loan; and

WHEREAS, the preparer recognizes and acknowledges that the information in this application is the only information that will be considered in the evaluation and/or rating process. Incomplete responses will result in a reduced chance of funding, and that in order to ensure fairness for all, the Public Works Board does not accept any additional written materials or permit applicants to make presentations before the Board; and

WHEREAS, the information provided in this application is true and correct to the best of the preparer's belief and knowledge; and

NOW THEREFORE, **Andrew K. S. Tom** recognizes and acknowledges the above declarations and certifies that this application meets the above requirements.

Signed: 
Name: Andrew K. S. Tom
Title: Engineer
Phone Number: (509) 747-5794
Date: 6/10/2010
Attest: 